



Date: _____

To: _____

Re: Bond No: _____ Amount: _____
Principal: _____
Description: _____

We have provided the above referenced bond and would appreciate your assistance in supplying the information requested below.

Please return by fax to: Surety Associates of Southern California **(619) 270-9833**

Thank you for your prompt service.

1. If the contract has been completed:

What was the completion date: _____
Date of acceptance: _____
Final Contract Price: _____
Was the work satisfactory? _____
Have all labor and material invoices been paid? _____

2. If the contract has not been completed:

What percent of work has not been completed: _____
Total amount paid to contractor: _____
What is the amount of retention: _____
What is the anticipated date of completion: _____
Is the contractor paying labor and material bills? _____
Is the work progressing satisfactorily? _____

Additional Comments:

Prepared by: _____ Date: _____
Title: _____ Phone: _____